



PETUNIA FEST

Saturday, July 8, 2023

Downtown Sapulpa, Oklahoma on Historic Route 66

Vendor Application and official event rules

Rules for vendors:

1. ALL display material is the responsibility of the exhibitor.
2. There is **NO Access to electricity**.
3. Exhibitors assume ALL responsibility for loss, theft, or damage.
4. Exhibitors can unload and set up from 7:00am to 8:00 am on Saturday, July 8 2023. Exhibitor's vehicles must be out of the downtown area by 8:30am No exhibits will be removed before 3:00pm, Saturday, July 8, 2023.
5. We will take applications until June 26, 2023, for **\$35 for each 12 x12 space**. This is an outside show, there is no guarantee for weather. **Event is RAIN or SHINE! NO REFUNDS, NO EXCEPTIONS!**
6. Exhibitors will be responsible for all booth structures, set-up and furnishings.
7. Any information that is going to be passed out must be done within the confines of your booth space.
**** NO PASSING OUT OF FLYERS, PROMOTIONAL ITEMS OR FOOD OUTSIDE OF YOUR RENTED AREA!****
8. Placement of booths will be at the discretion of the Event Committee.
9. No recorded music will be allowed in booth areas.
10. No exclusive rights for the sale of any items will be guaranteed.
11. Further instructions and a map for space location will be provided approximately 1 week prior to the event.
12. No participant will be allowed to set up without a signed/dated application and liability release.
13. Your canceled check will be your confirmation of acceptance to the show. **NO REFUNDS.**
14. The Committee reserves the right to determine whether goods are appropriate for the event.
15. Exhibitors are responsible for tearing down their booth and cleaning of space before leaving. No exhibits will be removed before 3:00pm on Saturday, July 8 2023
16. Oklahoma Tax Commission laws have changed, so we will need a copy of your sales tax number. If you do not have a number, you will be supplied with the appropriate paperwork to complete and return with your collected sales tax to the Main Street office before leaving the event at the end of the day.

If you have any questions, please do not hesitate to call 918-224-5709 or email director@sapulpamainstreet.com.

I/we, _____ release all sponsors, co-sponsors, clubs, organizations, or individuals involved in the Petunia Fest event from any liability, product, or personal, for the duration of the event. I have enclosed my non-refundable booth rental fee. I have read all of the rules listed above and agree to abide by the. I understand that failure to comply with the rules set forth by the Committee may result in termination of the contract without recourse by the participant and the Committee shall not be liable to anyone for this action.

Signature: _____

Date: _____

VENDOR REGISTRATION - (Please Print)

Name/Business Name

Contact Responsible Party

Address City/State/Zip

OK Sales Tax #

Phone

Cell Phone

Email Address

Please describe the products to be sold: _____

*****Payment must be enclosed to reserve your space – Payments will not be accepted the day of the show*****

Return this completed and signed form, along with payment to: Sapulpa Main Street
15 N. Water Street, Sapulpa, OK 74066.

DEADLINE FOR PARTICIPATION IS June 26, 2023.

If you have any questions, please do not hesitate to call 918-24-5709 or email director@sapulpamainstreet.com.

The exhibitor/vendor understands that the Sapulpa Main Street Program does not maintain insurance covering the exhibitor/vendor property or lost revenue and it is the sole responsibility of the exhibitor/vendor to obtain such insurance.

Signature _____

Date _____